

# LEEBOTWOOD AND LONGNOR PARISH COUNCIL

Minutes of the Annual Meeting of Leebotwood and Longnor Parish Council  
held at Longnor Village Hall on 22<sup>nd</sup> May 2019 at 7.30pm.

## PRESENT

Cllr. Paul Harris  
Cllr. Tom Corbett  
Cllr. Chris King  
Cllr. Tony Crook  
Cllr. Charles Baker  
Cllr. R. Reynolds  
Cllr. A. Clarke

## APOLOGIES

Cllr. Matthew Thomas

## ALSO IN ATTENDANCE

Mr. Gwilym Rippon (clerk)

Cllr. Dan Morris

### Agenda item

### Actions

- 28/19     1.     **ELECTION OF CHAIRMAN**  
It was proposed that Cllr C. Baker be elected as chair for the ensuing year.  
**RESOLVED**  
Cllr C. Baker was unanimously elected to the position of chair.
2.     **ELECTION OF VICE CHAIRMAN**  
It was proposed that Cllr A. Clarke be elected as vice chair for the ensuing year.  
**RESOLVED**  
Cllr A. Clarke was unanimously elected to the position of vice chair.
3.     **TO ACCEPT APOLOGIES FOR ABSENCE** – Cllr. M. Thomas tendered his apologies, which was accepted.
4.     **DISCLOSURE OF PECUNIARY INTERESTS**
- | Name | Item | Personal | Prejudicial |
|------|------|----------|-------------|
|      |      |          |             |
- 29/19     5.     **DISPENSATION** – None required.
6.     **PUBLIC PARTICIPATION SESSION** – There were no members of the public present

- 30/19 7. **MINUTES - To approve and sign the minutes dated 27th March 2019.**  
**RESOLVED**  
The minutes of the meeting held on 27th March 2019 were signed and approved following a minor amendment.
- 31/19 8. **INFORMATION FROM THE MINUTES**  
There was nothing to report under this heading
- 32/19 9. **REPORTS**  
a) *Shropshire Councillor Dan Morris*  
Cllr. Morris gave a full report in the annual meeting which will be placed on the website.  
Cllr. Morris also updated the Council on the forthcoming roadworks (1-12 July). This information will be published on Nextdoor by Cllr Morris.  
Cllr Morris also confirmed that Lakeside Buses will be taking over the Acton Burnell route with no changes.  
b) *Clerks Report.*  
The clerk reported that he had received an email from Highways England regarding the Leebotwood gate installation and certain matters needed clarification and he would bring the result back to the next meeting.
- 33/19 10. **MATTERS TO BE CONSIDERED BY COUNCIL.**  
It was reported to Council that a request had been received from the Leebotwood Church to assist with financially with the repair to the Churchyard Wall. The total cost being £4000.00p  
It was discussed whether the Council should fund the whole amount, however it was thought that this might set a precedent.  
**RESOLVED**  
That the Parish Council contribute £2000.00p to assist with the cost of the rebuild of the wall.
- 34/19 11. **TO DISCUSS IDEAS FOR CAPITAL EXPENDITURE**  
This item was discussed, there was an amount of money in the unearmarked reserves. It was felt that an amount should be divided equally and allocated to Longnor and Leebotwood. Suggestions of how it might be spent be could put to the electorate and spent according to their wishes.
- 35/19 12. **PLANNING MATTERS –**  
Cllr. Clarke gave an update of those applications that had been received and dealt with between March and May one of which had now been granted.
- 36/19 13. **INVOICES TO PAY:** It was RESOLVED to pay the following invoices:

<b>22.05.18</b>	<b>Payments to be approved and signed</b>		
<b>Cheque No</b>	<b>Company</b>	<b>Description</b>	<b>amount</b>
	SALC	Subscription	208.76
	Mr. G. Rippon	April - May Salary	426.82
	HMRC	PAYE	284.54
	Mr. G. Rippon	Expenses	116.6
	Came and Co	Insurance	340.58
	SDH accounting	Internal Audit	125
	Longnor School	Donation for Defibrillator	800
		<b>Total</b>	<b>£2302.30</b>

37/19

**14. FINANCE**

- a) **To discuss a long term agreement for the Insurance**  
**RESOLVED**  
That the Council enters into a 3 year agreement with Came & Co. Insurance thus saving £15.38p per year
- b) **To approve and sign the Bank Reconciliation**  
**RESOLVED**  
The bank reconciliation was agreed
- c) **To approve and sign the Receipts and Payments.**  
**RESOLVED**  
The Receipts and payments were agreed
- d) **To agree the accounts for 2017-2018**  
**RESOLVED**  
The accounts for 2017-2018 were agreed
- e) **To note the internal auditors report**  
The clerk reported that the Internal Auditor was very pleased with the accounts and expressed her view that she wished all accounts had been presented as Leebotwood and Longnor's accounts were presented.  
**RESOLVED**  
That the Internal Auditor's report be accepted.
- f) **To agree the annual return and governance statement**  
**RESOLVED**  
The annual return and governance statement was agreed
- g) **To agree that Leebotwood and Longnor Parish Council meets the criteria to exercise the General Power of Competence.**  
**RESOLVED**  
The Criteria to exercise the General Power of Competence, at least two thirds of its members being declared elected and the Clerk must hold an appropriate qualification At present Leebotwood and Longnor Parish Council does not

meet this criteria therefore is unable to exercise General Power of Competence

**h) To agree to pay the clerk at SCP 27**

**RESOLVED**

To pay the clerk at SCP 27

**i) To agree the current bank signatories (Cllr. Harris, Cllr. Baker and Cllr. Thomas)**

**RESOLVED**

The current bank signatories (Cllr. Harris, Cllr. Baker and Cllr. Thomas) were ratified

**38/19 15. VILLAGE MAINTENANCE TASKS** *To discuss and village tasks that need to be allocated: -*

Cllr. King offered to check the state of repair of the four bus shelters in Leebotwood and Longnor. This offer was welcomed by the Councillors, and Cllr. King will report to the next council meeting after which the handyman would be tasked with carrying out any repairs required.

- The bus shelters need cleaning and maintaining. One of the Leebotwood shelters certainly needs a repair. If the repairs were simple this work should be carried out. All to be 'tidied' in any case.
- The drains in Longnor needed attention.
- The diagonal path at the Longnor corner needs attention.

**RESOLVED**

That the handyman be tasked with these items

**39/19 16. TO REVIEW, AMEND (If necessary) AND ADOPT THE FOLLOWING:**

**a) Appointment of Parish Council Representatives –**

**i. Local Joint Committee**

It was reported that this committee was no longer meeting.

**ii. SALC Area Committee**

No appointment was made

**iii. Village Hall Representatives**

**Longnor : - Cllr. Harris**

**Leebotwood : - Cllr. Baker**

**iv. School Representative**

Cllr. Reynolds

**v. Finance Working Party.**

The Following were appointed

Cllr. Harris, Cllr. Baker, Cllr. Clarke and Cllr.

Reynolds

**b) Standing Orders**

The clerk reported that the Standing Orders were still fit for purpose.

**RESOLVED**

Standing Orders were ratified