

LEEBOTWOOD AND LONGNOR PARISH COUNCIL

12 Agincourt Drive,
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SY21 9NA

E-mail: parishclerkll@gmail.com

Website: www.Leebotwoodandlongnorpc.org

Parish Clerk: Gwilym J. Rippon Cert He Ceg, FSLCC

20th March 2019

Notice is hereby given that the Parish Council Meeting of the Leebotwood and Longnor Parish Council will be held at Leebotwood Village Hall on Wednesday 27th March 2019 at 7.30pm and Members are hereby summoned to attend for the purpose of transacting the following business.

Signed:

Parish Clerk/RFO: Gwilym J. Rippon Cert He Ceg Fellow SLCC

A G E N D A

1. **TO ACCEPT APOLOGIES FOR ABSENCE** – *To receive and agree apologies for absence.*
2. **DISCLOSURE OF PECUNIARY INTERESTS**
Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. (Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer).
3. **DISPENSATION** – *To consider any requests from Members for dispensation (requests for dispensation should be in writing and addressed to (to be agreed above) prior to the meeting)*
4. **PUBLIC PARTICIPATION SESSION** – *Subject to Standing Order 3(e) each member of the public is entitled to speak once only for not more than 3 minutes. Any further speech or discussion shall be only at the invitation of the Chairman.*
5. **MINUTES** - *To approve and sign the minutes dated 23rd January 2019.*
6. **REPORTS**
 - a) *Shropshire Councillor Dan Morris.*
 - b) *Clerks Report.*
7. **MATTERS TO BE CONSIDERED BY COUNCIL.**
To agree the following: -
 1. Update on the purchase of a defibrillator of Longor village.

8. PLANNING MATTERS –

1. Planning Committee

To discuss the formation of a Planning Committee and formulate Terms of Reference and delegated authority for the Committee.

2. Planning applications

a. 19/00631/FUL

Erection of single storey extension to dwelling at Little Meadow
Leebotwood Church Stretton Shropshire SY6 6LU

9. FINANCE

27.03.2019	Payments to be approved and signed		
Cheque No	Company	Description	amount
	Mr. G. Rippon	Expenses	68.00
	HMRC	PAYE	266.55
	Mr. G. Rippon	Feb - March Salary	399.83
For information			
		Total	£769.38

- a) To approve and sign the Bank Reconciliation
- b) To approve and sign the Receipts and Payments
- c) To agree the national wage, increase of 2% also the yearly incremental rise.
- d) To discuss the quotation for the notice board
This was discussed and the amount of £269.00 agreed

10. To agree to allow the clerk to attend a training conference, part paid (Full report enclosed)

11. Reports from Councillors who have represented the Parish Council at outside bodies

12. Items at chair's discretion. *(No decisions can be made).*

13. Correspondence

14. Items for the next agenda

15. *To consider the resolution that due to the confidential nature of the business of the next agenda items, that members of the public be excluded from the following agenda items in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 (3)*

16. To discuss the process for vexatious complaints.

A report will be tabled on the night.

NEXT MEETING

Breakdown of Clerks Expenses

Receipt Date	Description	Expenditure	Gross
10.10.2018	printing	50 copies @10p	5.00
17.05.2018	travel	60 miles	27.00
27.07.2018	Home working allowance	Feb - March £4 x 9 weeks	36.00
			£ 68.00

Action table		
Minute No.	Item	Result
07/19	Order Bin	Not ordered yet
08/19	Planning response	Completed
09/19	Pay invoices	Completed