

LEEBOTWOOD AND LONGNOR PARISH COUNCIL

12 Agincourt Drive,
Guilsfield,
Welshpool,
Powys,
SY21 9NA

E-mail: parishclerkll@gmail.com

Website: www.Leebotwoodandlongnorpc.org

Parish Clerk: Gwilym J. Rippon Cert He Ceg,
CiLCA (England & Wales) FSLCC

23rd July 2024

To Members of the Parish Council

Notice is hereby given that the Regular Parish Council Meeting of the Leebotwood and Longnor Parish Council will be held at Longnor Parish Hall **on Tuesday 29th July 2024 at 7.30pm** and Members are hereby summoned to attend for the purpose of transacting the following business.

Signed:



Parish Clerk/RFO: Gwilym J. Rippon Cert He Ceg
CiLCA (England & Wales) Fellow SLCC

A G E N D A

**Agenda
item**

Action

1. **ELECTION OF CHAIRMAN** – *Nominations from members*
2. **ELECTION OF VICE CHAIRMAN** – *Nominations from members*
3. **TO ACCEPT APOLOGIES FOR ABSENCE** – *To receive and agree apologies for absence.*
4. **DISCLOSURE OF PECUNIARY INTERESTS**
Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. (Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer).
5. **DISPENSATION** – *To consider any requests from Members for dispensation (requests for dispensation should be in writing and addressed to (to be agreed above) prior to the meeting)*

6. **PUBLIC PARTICIPATION SESSION** – *Subject to Standing Order 16 each member of the public is entitled to speak once only for not more than 4 minutes. Any further speech or discussion shall be only at the invitation of the Chairman.*

7. **MINUTES** – *To approve and sign the minutes dated 25th March 2024*

8. **INFORMATION FROM THE MINUTES**

9. **REPORTS**

- a) *Shropshire Councillor Dan Morris.*
- b) *Clerks Report.*

10. **HIGHWAY ISSUES**

11. **PLANNING MATTERS –**

1. *24/01232/TPO*

Application to Prune back side growth tips, prune back lowest growth over drive by pprox.. 3ft, raise lowest branches over road to give pprox..18ft clearance and reduce pprox.. 3 lowest branches by pprox.. 6ft. of 1no Yew protected by the Shropshire Council at 29 Walkmills, Church Stretton, Shropshire, SY6 6NJ

2. *24/01604/FUL*

Application for the erection of two storey and one storey extensions, porch and installation of first floor balcony Forton Hurst, Leebotwood, Church Stretton, Shropshire, SY6 6LU

3. *24/02387/FUL*

Application for a new access and parking at 1 Vineyard Cottages Longnor Shrewsbury Shropshire SY5 7PX

12.

	Payments to be approved and signed		
29.07.2024	Company	Description	amount
	Mr. G. Rippon	June - July Salary	477.36
	HMRC	PAYE	318.24
	Mr. G. Rippon	Expenses	84.40
	Gallagher	Insurance	435.22
For information			
	Hugo Fox	Website	11.99
	Hugo Fox	Website	11.99
	ICO	Fees	35.00
		Total	1374.20
To ratify the below invoices			
28.05.2024	Company	Description	amount

	Mr. G. Rippon	April - May Salary	477.36
	HMRC	PAYE	318.24
	Mr. G. Rippon	Expenses	111.40
	For information		
	Hugo Fox	Website	11.99
	Hugo Fox	Website	11.99
		Total	930.98

13. FINANCE –

- a) *To approve and sign the Bank Reconciliation*
- b) *To approve and sign the Receipts and Payments.*
- c) *To agree the accounts for 2023-2024*
- d) *To agree the internal auditors report*
- e) *To agree the governance statement*
- f) *To agree that Leebotwood and Longnor Parish Council meets the criteria to exercise the General Power of Competence.*
- g) *To agree to pay the clerk at SCP 27*
- h) *To agree the current bank signatories*

14. VILLAGE MAINTENANCE TASKS

To discuss appointing a Lengthsman

15. TO REVIEW, AMEND (If necessary) AND ADOPT THE FOLLOWING:

- a) *Appointment of Parish Council Representatives –*
 - i. *SALC Area Committee*
 - ii. *Village Hall Representatives*
 - iii. *School Representative*
 - iv. *Finance Working Party.*
- b) **Standing Orders**
- c) **Financial Regulations**
- d) **Risk Assessment Register**
- e) **Assets Register**

16. Reports from Councillors who have represented the Parish Council at outside bodies

17. Information from members

18. Correspondence: emails

To discuss and decide on funding wifi at Leebotwood Village hall

19. To agree the dates for the next Council year

20. NEXT MEETING – 23rd September 2024

And agree dates and location for the year.

Monday 25th November 2024 Longnor Village Hall

Monday 27th January 2025 Leebotwood Village Hall

Monday 24th March 2025 Longnor Village Hall

Monday 19th May 2025 Leebotwood

**Breakdown of Clerks
Expenses**

Receipt Date	Description	Expenditure	Net	VAT	Gross
29/07/2024	Home working allowance	April -May £6 x 9 weeks	54.00		54.00
	Mileage	Meeting	23.40		23.40
	Printing	70 @ 10p			7.00
			£104.00	£ 0	£84.40