

LEEBOTWOOD AND LONGNOR PARISH COUNCIL

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Website: www.Leebotwoodandlongnorpc.org

Parish Clerk: Gwilym J. Rippon Cert He Ceg,
CîLCA (England & Wales) FSLCC

16th September 2024

To Members of the Parish Council

Notice is hereby given of an extraordinary meeting of Parish Council Meeting of the Leebotwood and Longnor Parish Council will be held at Longnor Parish Hall **on Monday 25th November 2024 at 7.30pm** and Members are hereby summoned to attend for the purpose of transacting the following business.

Signed:

Charles Baker
Chair

A G E N D A

Agenda item	Action
1. TO ACCEPT APOLOGIES FOR ABSENCE – <i>To receive and agree apologies for absence.</i>	
2. DISCLOSURE OF PECUNIARY INTERESTS <i>Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. (Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer).</i>	
3. DISPENSATION – <i>To consider any requests from Members for dispensation (requests for dispensation should be in writing and addressed to (to be agreed above) prior to the meeting)</i>	
4. PUBLIC PARTICIPATION SESSION – <i>Subject to Standing Order 1(e) each member of the public is entitled to speak once only for not more than 4 minutes. Any further speech or discussion shall be only at the invitation of the Chairman.</i>	
5. MINUTES - <i>To approve and sign the minutes dated 23rd September t 2024</i>	

6. INFORMATION FROM THE MINUTES

7. REPORTS

- a) Shropshire Councillor Dan Morris. (See agenda item 8 below)*
- b) Clerks Report.*

8. HIGHWAY ISSUES

9. PLANNING MATTERS –

No planning to date

10. FINANCE –

- a) To approve and sign the Bank Reconciliation*
- b) To discuss the Budget arrangements*
- c) To agree that National Pay rise.*
- d) To approve and sign the Receipts and Payments.*

	Payments to be approved and signed		
23.09.2024	Company	Description	amount
	Mr. G. Rippon	Aug - Sep Salary	587.18
	HMRC	PAYE	391.46
	Mr. G. Rippon	Expenses	84.40
	Unity Trust Bank	Bank Charges	11.40
		Total	1074.44

11.

VILLAGE MAINTENANCE TASKS

To discuss the position of the Lengthsman

12. Reports from Councillors who have represented the Parish Council at outside bodies

13. Information from members

14. Correspondence: emails

15. NEXT MEETING 2 – 20245

Budget / Precept

Breakdown of Clerks Expenses

Receipt Date	Description	Expenditure	Net	VAT	Gross
25/11/2024	Home working allowance	April -May £6 x 9 weeks	54.00		54.00
	Mileage	Meeting	23.40		23.40
	Printing	70 @ 10p	7.60		7.00
			£84.40	£ 0	£84.40

