

# Leebotwood & Longnor

## Annual Parish Council Meeting

Monday 12<sup>th</sup> May 2025

Starting at 7.30pm

1. Clerks welcome
2. All members to sign their Declarations of Acceptance of Office
3. Election of Chairman
4. Chairman to sign their Declaration of Acceptance of Office
5. Chairmans Welcome
6. Election of Vice-Chairman
7. Vice-Chairman to sign their Declaration of Acceptance of Office
8. Co -Option of members to fill the two remaining vacancies
9. Signing of Declaration of Acceptance of Office
10. Council to Agree the minutes from the March 2025 meeting  
and the minutes from the Extraordinary meeting on 4<sup>th</sup> April 2025
11. Shropshire Councillor to report.
12. Public Session
13. Policing: Council to agree their Policing Priorities for the  
parishes
14. Planning Applications;  
Ref:25/01160/FUL  
Address: Lawley Farm, Longnor, SY5 7QG  
Proposal: Garage/Outbuilding/Workshop for vintage  
tractor storage and other vehicle storage and  
restoration  
Ref: 25/01323/FUL  
Address: Greenfields, Leebotwood, SY6 6LU  
Proposal: Erection of garage and hobby room with  
office above
15. Highways -Members to report any Highways Matters

16. Clerks Report- Verbal to cover items not covered on the agenda
17. Report on status of the Defibrillator at Leebotwood Village Hall.
18. Financial Report
  - a. Council to agree to pay the invoices as presented by the clerk
  - b. Council to accept Bank Reconciliation as presented by the clerk
  - c. Council to accept the Financial Year End Figures as presented by the clerk
  - d. Council to accept the Internal Auditors Report
  - e. Council to agree to certify itself as Exempt from a Limited Assurance Review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015
  - f. Council to accept the Annual Internal Audit Report
  - g. Council to complete Section 1 of Annual Governance Statement 2024/2025
  - h. Council to accept Section 2 Accounting Statements 2024/2025
19. Parish Matters -Members to report any Parish matters.
20. Date and time of meetings for the next year
21. Date and time of next meeting Monday 14<sup>th</sup> July 2025