



**CONTINUOUS PROFESSIONAL DEVELOPMENT STRATEGY – Statement of intent on Training
2013 - 2015**

This strategy is our commitment to maintain the standards expected from a Parish Council and aims to develop the knowledge and skills of staff and elected Members to enable them to work more effectively in serving the needs of the local community. The table below identifies key areas of training for staff and Members and outlines what training has been undertaken. *This strategy will be reviewed annually.*

TOPIC	WHO WILL BENEFIT		NUMBER OF MEMBERS ATTENDED	NUMBER OF STAFF ATTENDED	DATE COMPLETED
	STAFF	MEMBERS			
General Power Of Competence	√	√	1		12 June 2013
Planning Training	√	√	2		06 August 2013
Budget & Precept	√	√	1	1	24 October 2013
SALC AGM	√	√	1		01 November 2013
End of Year Accounts	√	√		1	20 March 2014
Planning Training	√	√	2		24 April 2014
New Finance Regulations	√	√	1	1	16 June 2014
Chairmanship Skills	√	√	1		15 July 2014
Planning Event	√	√	1		14 August 2014
Local Council Award Scheme	√	√		1	18 March 2015
End of Year Training	√	√		1	26 March 2015
Pension Event	√	√	1	1	15 September 2015
Website Training	√	√		1	18 December 2015