

LEEBOTWOOD AND LONGNOR PARISH COUNCIL

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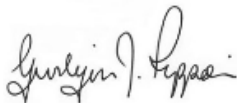
Parish Clerk: Gwilym J. Rippon Cert He Ceg,
CiLCA (England & Wales) FSLCC

19th March 2025

To Members of the Parish Council

Notice is hereby given of an extraordinary meeting of Parish Council Meeting of the Leebotwood and Longnor Parish Council will be held at Longnor Village Hall **on Monday 24th March 2025 at 7.30pm** and Members are hereby summoned to attend for the purpose of transacting the following business.

Signed:



Gwilym J. Rippon
Parish Clerk/RFO: Gwilym J. Rippon Cert He Ceg
CiLCA (England & Wales) Fellow SLCC

A G E N D A

Agenda item

Action

1. **TO ACCEPT APOLOGIES FOR ABSENCE** – *To receive and agree apologies for absence.*
2. **DISCLOSURE OF PECUNIARY INTERESTS**
Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. (Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer).
3. **DISPENSATION** – *To consider any requests from Members for dispensation (requests for dispensation should be in writing and addressed to (to be agreed above) prior to the meeting)*
4. **PUBLIC PARTICIPATION SESSION** – *Subject to Standing Order 1(e) each member of the public is entitled to speak once only for not more than 4 minutes. Any further speech or discussion shall be only at the invitation of the Chairman.*

5. **MINUTES** - *To approve and sign the minutes dated 25th November 2024*

6. **INFORMATION FROM THE MINUTES**

7. **REPORTS**

- a) *Shropshire Councillor Dan Morris. (See agenda item 8 below)*
- b) *Clerks Report.*

8. **ELECTION**

To discuss the election process

9. **HIGHWAY ISSUES**

10. **PLANNING MATTERS –**

1. 25/00914/FUL

Use of annexe as separate dwelling house and partial demolition of barn to form walled garden Annex At Penkridge Hall Leebotwood Church Stretton Shropshire

11. **FINANCE –**

- a) *To approve and sign the Bank Reconciliation*
- b) *To approve and sign the Receipts and Payments.*

| | Payments to be approved and signed | | |
|-----------------|---|-------------------------|---------------|
| 24.03.25 | Company | Description | amount |
| | Mr. G. Rippon | Aug - Sep Salary | 528.22 |
| | HMRC | PAYE | 352.14 |
| | Mr. G. Rippon | Expenses | 110.30 |
| | Linwood Timber | Materials | 820.01 |
| | | | |
| For information | | | |
| | M. Thomas | Road sweeper hire | 396.00 |
| | Hugo fox | Website (2 months) | 23.98 |
| | Unity Trust Bank | Bank Charges (2 months) | 12.00 |
| | | | |
| | | Total | 2242.65 |

12.

VILLAGE MAINTENANCE TASKS

To discuss the position of the Lengthsman

13. **Reports from Councillors who have represented the Parish Council at outside bodies**

14. **Information from members**

15. **Correspondence: emails**

16. **NEXT MEETING May (date to be agreed) – 2025**

**Breakdown of Clerks
Expenses**

| Receipt Date | Description | Expenditure | Net | VAT | Gross |
|-------------------------|------------------------|--------------------------|------------|------------|--------------|
| 24.03./2025 | Home working allowance | Feb & March £6 x 9 weeks | 54.00 | | 54.00 |
| | Mileage x 2 | Meeting | 46.80 | | 46.80 |
| | Printing | 95 @ 10p | 9.50 | | 9.50 |
| | | | | | |
| | | | 110.30 | | 110.30 |