

# LEEBOTWOOD AND LONGNOR PARISH COUNCIL

Minutes of the regular Meeting of Leebotwood and Longnor Parish Council  
held at Leebotwood Village Hall on 24<sup>th</sup> July 2023 at 7.30pm.

## PRESENT

Cllr. P. Pardoe  
Cllr. S. Willocks  
Cllr. R. Reynolds  
Cllr. C. King

## APOLOGIES

Cllr. T. Crook  
Cllr. C. Baker  
  
Cllr. Dan Morris

## ALSO IN ATTENDANCE

Mr. Gwilym Rippon (clerk)

Agenda item		Actions								
017-23	1. <b>TO ACCEPT APOLOGIES FOR ABSENCE</b> – Pleas see above. Due to the Chair being unavoidably detained the Vice Chair chaired this meeting.									
018-23	2. <b>DISCLOSURE OF PECUNIARY INTERESTS</b>									
	<table border="1"><thead><tr><th>Name</th><th>Item</th><th>Personal</th><th>Prejudicial</th></tr></thead><tbody><tr><td></td><td></td><td></td><td></td></tr></tbody></table>	Name	Item	Personal	Prejudicial					
Name	Item	Personal	Prejudicial							
019-23	3. <b>DISPENSATION</b> – None required.									
020-23	4. <b>PUBLIC PARTICIPATION SESSION</b> – There were no members of the public present									
	<b>MINUTES</b> - <i>To approve and sign the minutes dated 23th May 2023</i> <b>RESOLVED</b> The minutes of the meetings held on 23th May 2023 were signed and approved following a minor amendment.									
021-23	5. <b>INFORMATION FROM THE MINUTES</b>									
022-23	6. There was nothing to report under this heading.									
023-23	7. <b>REPORTS</b> a) <i>Shropshire Councillor Dan Morris</i> <b>Cllr. Morris was not present</b> -									
024-23	8. <b>HIGHWAY MATTERS</b> There was nothing to report under this heading									

**025-23 9. PLANNING MATTERS –**  
23/02969/FUL

Application to extend existing agricultural building used as cattle accommodation by two further bays whilst also demolishing an adjacent agricultural storage building and replacing it with a new agricultural storage building | Oakfield Leebotwood Church Stretton Shropshire SY6 6LU

This application was discussed. It was felt that no comment was required

**026-23 10. FINANCE –**

- a) To approve and sign the Bank Reconciliation  
The Bank reconciliation was noted
- b) To receive the internal auditors report  
The internal auditor’s report was noted there were no matters to be brought to Council’s attention.
- c) To agree the Accounts and governance report  
The accounts and governance of the annual return were noted and signed by the vice chair.
- d) To approve and sign the Receipts and Payments.  
The invoices for payment were agreed and the clerk was instructed to pay them

Payments to be approved and signed

	<b>Payments to be approved and signed</b>		
<b>24.07.2023</b>	<b>Company</b>	<b>Description</b>	<b>amount</b>
	Mr. G. Rippon	June -July Salary	477.36
	HMRC	PAYE	318.24
	Mr. G. Rippon	Expenses	112.00
	Gallagher	Insurance	430.39
	K.Pointon	Internal Audit	50.00
		Total	1387.39

**027-23 11. VILLAGE MAINTENANCE TASKS**

The position of Lengthsman was discussed at length. It was felt that the number of hours would vary from week to week. It was agreed that the person be self employed at a remuneration of £20.00p per hour.

1)Bus shelter roof was discussed and it was agreed to get quotes with the aim to get the roof replaced as a matter of urgency. Paul and Chris will get quotes and share with the council via email to approve so work can be completed before the next meeting.

2) Councillors will log with Shropshire council via fix my street portal the issues with the drains being extremely compacted with debris causing flooding in wet weather.

- 028-23**    **12.**    **INFORMATION FROM MEMBERS**  
There was nothing to report under this heading
- 029-23**    **13.**    **CORRESPONDENCE: EMAILS**  
The Clerk reported that all emails had been sent to members
- 030-23**    **14.**    **NEXT MEETING –25<sup>th</sup> September 2022    at Longnor Parish Hall**